



Walthamstow Academy
The best in everyone™
Part of United Learning

Principal Emma Skae BSc BEd MA NPQH

Dear Parents and Carers,

Information relating to 'School Gateway'

At Walthamstow Academy we use a Cashless Catering System "School Gateway", which is a free service to you. Using School Gateway, we can share information with you quickly via email, text, online and via the smartphone app. By downloading the School Gateway app, you will receive information on your child's achievements, behaviour and attendance.

The School Gateway app allows you to make payments, view lunch balances and give online consent for activities such as school trips. For most parents, the aspect that is used most is crediting student accounts with money so they can pay for the break and lunch food. If a child is entitled to a Free School Meal, they automatically get a lunch meal but some parents wish to credit the accounts so they can buy an additional snack at break time.

As soon as your child is registered on 3 September 2020, within a few hours you will be able to activate your School Gateway account. It is quick and easy to do as all you need is the same email address and mobile number that you are listing on the enclosed Student Information form. Then you can either:

- Download the app: If you have a smartphone, please download School Gateway from your app store (Android and iPhone - see app logo top left). The app shows the same information as the website plus you can message the school for free.

OR

- Visit the website: www.schoolgateway.com and click on 'New User'. You will receive a text message with a PIN. Use this PIN to log into School Gateway.

If you are having trouble logging in, it is usually because the information you are entering does not match the email and mobile phone number on the form. If this is the case, please call the Academy and we will update the details on our system.

To ensure all Year 7 students can purchase lunch from 5 September, a £10 overdraft will be added to their Cashless Catering accounts. This will remain active for the first week of term, giving parents time to register for School Gateway, pay the balance of any food their child has purchased during that time and credit the account as they wish.

We will also send a message reminding you to create your account in September. We hope you find School Gateway a great way to keep up to date with what is going on at the Academy.

Zaf Rahman
ICT Network Manager



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